



MINUTES
PARKS AND RECREATION BOARD
Tuesday, May 5, 2026
at 6:00 p.m.

Public Works / Planning Conference Room
 311 N. Third Avenue
 Stayton, Oregon 97383

MEETING INFORMATION

The Stayton Parks and Recreation Board will be meeting in-person at the above location, but the meeting can also be attended virtually. If you would like to virtually participate in the meeting, please contact Susan Bender at sbender@staytonoregon.gov to receive an invitation to the online meeting.

CALL TO ORDER 6:00 pm

ATTENDANCE:

NAME	INITIALS	PRESENT	ABSENT
BOARD MEMBERS			
AJ Westland, Chair	AJ	✓	
Nick Raba	NR	✓	
Dan Brummer	DB	✓	
Nancy Morris	NM		✓
Robert Murakami	RM	✓	
Tricia Hafer	TH	✓	
Marco Levario	ML		✓
COUNCIL REPRESENTATIVES			
Steve Sims, Council Liaison	SS	✓	
Leonard Hays, Council Understudy	LH	✓	
STAFF REPRESENTATIVES			
Barry Buchanan, IPWD	bb	✓	
Bob Parsons, Parks Super	BP	✓	
VISITORS/GUESTS			

1. ELECTION of Vice Chair, APPOINTMENT of Secretary

- a. Title 2, Chapter 28, Section 760, paragraph 2 & 3 of the Municipal Code requires in addition to a Chair a:
 - i. Vice Chair ...
 - 1. Nick Raba was nominated by TH, and
 - 2. Seconded by AJ
 - 3. Approved unanimously by attending members
 - ii. Secretary or designee ...
 - 1. By order of council in 2025 the secretary shall be the Staff representative, no appointment was necessary.

2. PUBLIC COMMENT

- a. None

3. PRESENTATIONS

- a. None

4. MEETING MINUTES

- a. Approval of April 7 minutes -**Attachment A**
 - i. Nick Raba posed a motion to accept the minutes
 - ii. Dan Brummer seconded the motion
 - iii. Approved unanimously by attending members

5. REVIEW

- a. April Parks Report – **Attachment B** ✓
- b. April Pool Report – **Attachment C** ✓
 - i. Discussion as to a representative of the pool to attending the monthly meeting ... agreed at this stage not to push for that to happen.
 - ii. A question was raised as to the ability to use the pool for lap swimming; it was generally agreed that this feature exists.
- c. Action List – **Attachment D** ✓ Reviewed and revised
- d. Issues List – **Attachment E** ✓ Reviewed and revised

6. GENERAL BUSINESS

- a. Review Parks Boards - Roles, Responsibilities, and Authority
 - i. Postponed to next meeting
- b. Initiate/Prepare/Agree Parks Board – Vision, Mission, Goals, 1, 2, 5-year plan
 - i. Postponed to next meeting
- c. Community Garden
 - i. The garden has been rototilled in preparation for use
 - ii. Ann addition tilling will be undertaken the 2nd week of May
 - iii. Following tilling the plots will be marked out and applicant gardeners will be notified by PW Admin
 - iv. Discussion was had re the history of the garden and who owns the property, when the lease will expire, and potential relocation. Future location included Mill Creek Park, Community Center Park, and the

potential to request an extension of the lease for the existing location.

However, the existing location is up for sale by the owner.

- v. Further discussion was had re-fencing and protecting the garden. No resolve was concluded

7. OTHER BUSINESS

a. DB –

- i. promoted the ideas of park tours and volunteered guidance.
- ii. Movies in the parks
- iii. Provide/encourage concessions standing/Food trucks in the parks, specifically Nettling Park

b. The city is promoting and has posted the 250 Volunteer initiative; ideas from the board members included:

- i. Restorative painting
- ii. Chamber members are looking for projects
- iii. PW parks would be willing to coordinate teams for the spreading of bark-chips
- iv. To encourage volunteers, offer swimming chips
- v. Aged support – yard work projects
- vi. Obtain donations in the way of tools or small business training/support for those that volunteer measurable volumes of work

8. ADJOURN ... 7:00 pm

9. Next Meeting, June 2, 2026 @ 6pm

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodation, contact the Public Works Department at (503) 769-2919.